



MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING  
OF TUESDAY, FEBRUARY 18, 2014  
AT 200 HIGHLANDS BOULEVARD DRIVE

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:05 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were: Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the February 3, 2014 Regular Board of Aldermen meeting

Alderman Hamill made the motion to approve the Minutes of the February 3, 2014 Regular Board of Aldermen meeting. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to approve the Order of Items on the Agenda, as submitted. The motion was seconded by Alderman Clement and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Comments from the Public

There were none.

6. REPORTS FROM THE MAYOR

a. Presentation of Proclamation to City Administrator Andy Hixson

Mayor Willson presented a Proclamation to City Administrator Andy Hixson in honor of being chosen as the West St. Louis County Chamber of Commerce “Young Professional of the Year”.

b. Mayoral Report

Mayor Willson reported on February 10, the Stl250 cake came to Manchester and is in front of the Lyceum. On February 13, he attended the senior staff meeting. He also attended the Metro Mayors meeting on February 13, and there was discussion in regard to issues with St. Louis City/St. Louis County unification. On February 14, Mayor Willson attended the Lafayette Area Mayor’s Meeting.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. Cake celebration before next meeting.

City Administrator Andy Hixson stated the City is going to have a celebration to welcome the Stl250 cake to our community before the next Board of Aldermen meeting.

b. Study of deer population

City Administrator Hixson stated the deer study by White Buffalo will probably be in the last weekend in March.

Alderman Clement asked if White Buffalo will make a presentation at a Board Meeting with their findings.

City Administrator Hixson answered that he was not sure what type of report will be given to the City.

c. List of Paid Bills (Warrant dates of February 2 – February 14, 2014)

There were none.

d. Discussion of declaration of moratorium on certain uses in C1, C2 and PCD districts of the City (used apparel and accessories, clothing stores)

City Attorney Patrick R. Gunn advised that there are three provisions in the Code which he believes to certainly be in conflict and that they may be inaccurate. Under the C1 regulations, it is provided that there is a maximum of three such permits being issued and outstanding at any one time. In the C2 district, that limit is two; and in the PCD, the limit is two. He does not believe the City would have ever intended to have seven of these kinds of uses in the City. He said he would recommend the Board should declare a moratorium on the issuance of permits and the final processing of these applications until there is clarification through the Planning & Zoning Commission and they present a recommended amendment to the Board of Aldermen.

City Attorney Gunn stated there is a current application that will be taken to the Planning and Zoning Commission at the same time as these three paragraphs are addressed. He suggested a moratorium of 60 or 90 days, and then staff will get something to the Planning and Zoning Commission right away.

Alderman Ottenad asked about the location of the current application and how many current uses of this type the City has.

City Attorney answered he believes there is only one other use.

Attorney Gunn stated that any decision would be made by the members of the Board of Aldermen; if they want seven used apparel and accessories, clothing stores, that is their decision. The current applicant has an existing business.

Alderman Clement asked for clarification that this application will come before the Planning and Zoning Commission first. He advised that there will be a Planning and Zoning meeting on March 10.

Attorney Gunn said the applicant should not be impeded because of questions of the Code.

Alderman Hamill made a motion to declare a 90 day moratorium on the Zoning Code pertaining to used apparel. The motion was seconded by Alderman Clement and carried unanimously, without objection.

## 8. REPORTS FROM COMMITTEES

### a. Planning and Zoning Commission

Alderman Clement advised that there will be a meeting on March 10.

### b. Historic Review Commission

Alderman Diehl advised that there will be a meeting in March.

### c. Homecoming Committee

Alderman Ottenad advised that there will be a meeting at 6:30 p.m. on March 12 at the Legion Hall. She welcomed everyone to attend.

### d. Manchester Arts Council

Alderman Stevens reported that the photography show is scheduled for March 28 through 30 at Manchester United Methodist Church. There are two topics for the show “My Manchester” and “My St. Louis.” There is some interest in having some “heritage” photographs, possibly requesting some of the photographs from City Hall. She wanted everyone to be aware that Manchester Arts has a website, blog site, Facebook, and is on the City’s website.

Mayor Willson advised that the City has been invited to participate in the celebration of the Barretts School Stl250 cake on March 21.

9. ACTION ON OLD BILLS

- a. There were none.

10. INTRODUCTION OF NEW BILLS

- a. RESOLUTION APPROVING PURCHASE OF A TRUCK FOR USE BY THE PARKS DEPARTMENT

Alderman Ottenad read Proposed Resolution # 14-0480, entitled: "A RESOLUTION ACCEPTING THE BID OF DAVE SINCLAIR FORD, INC. IN THE AMOUNT OF TWENTY-FIVE THOUSAND SIX HUNDRED TWENTY-NINE DOLLARS (\$25,629.00) FOR THE PURCHASE OF ONE 2015 FORD F250 ¾ TON PICKUP TRUCK AND RELATED ACCESSORY EQUIPMENT FOR USE BY THE PARKS AND RECREATION DEPARTMENT AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR", by title only.

Alderman Ottenad made the motion for approval of Resolution # 14-0480. The motion was seconded by Alderman Clement and carried unanimously, without objection.

- b. RESOLUTION APPROVING SUBMISSION OF GRANT APPLICATION FOR ENFORCEMENT OF DRIVING WHILE INTOXICATED VIOLATIONS

Alderman Stevens read Proposed Resolution # 14-0481, entitled: "A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION FOR A HIGHWAY SAFETY TRAFFIC ENFORCEMENT GRANT FROM THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR FUNDING IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND SEVENTY-FIVE DOLLARS (\$5,075.00) FOR ENFORCEMENT OF DRIVING WHILE INTOXICATED VIOLATIONS IN THE CITY OF MANCHESTER", by title only.

Alderman Ottenad asked if cities that get this grant all get the same amount. She wondered who determines the pay per hour and if all officers are receiving same rate. She also questioned how officers are chosen.

Chief Walsh replied that he would have to check into that, but he believes the amount changes from year to year. He said they pay per hour, and the City determines what overtime they pay for the officers who are working it. He said the officers are chosen by a first-come, first-serve basis, but there is a limited number of officers who have an interest in doing it.

Alderman Stevens made the motion for approval of Resolution # 14-0481. The motion was seconded by Alderman Clement and carried unanimously, without objection.

c. RESOLUTION APPROVING SUBMISSION OF GRANT APPLICATION FOR ENFORCEMENT OF HAZARDOUS MOVING VIOLATIONS

Alderman Schrader read Proposed Resolution # 14-0482, entitled: "A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION FOR A HIGHWAY SAFETY TRAFFIC ENFORCEMENT GRANT FROM THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR FUNDING IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND SEVENTY-FIVE DOLLARS (\$5,075.00) FOR ENFORCEMENT OF HAZARDOUS MOVING VIOLATIONS IN THE CITY OF MANCHESTER", by title only.

Alderman Schrader made the motion for approval of Resolution # 14-0482. The motion was seconded by Alderman Clement and carried unanimously, without objection.

11. MISCELLANEOUS

a. Comments from the Public

There were none.

12. ADJOURNMENT

At 7:30 p.m., there being no further business, Alderman Clement made the motion to adjourn. The motion was seconded by Alderman Hamill and carried unanimously, without objection. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Ruth E. Baker, CMC/MRCC  
City Clerk

***Note:** This is a journal of the Board of Aldermen meeting held February 18, 2014 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.*